

# **ELIZABETH SUSANNE CARTER**

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## ***EDUCATION:***

M.S. in Education with emphasis in English, Missouri State University, Springfield, MO  
B.A. in English, Missouri State University, Springfield, MO  
Lifetime teaching certification in secondary English and K-12 Library Science

## ***WORK EXPERIENCE:***

### **Small Business Owner**

(2007 – 2013)

My husband and I developed the idea for and created a nontraditional pet boarding facility. We owned and managed Companion Camp (<http://www.companioncamp.net>) until retirement.

### **Freelance Writer/Editor**

(2007 – present)

I undertake a variety of freelance writing and editing jobs.

### **English as a Second Language Writer**

San Min Book Company, Ltd.

Taipei, Taiwan

<http://www.sanmin.com.tw> (2008 – present)

I write articles to help Taiwanese students learn to read and write English.

### **Grant Writer**

College of Education

University of Missouri-Columbia

Columbia, MO

<http://ors.coe.missouri.edu> (1999 – 2007)

- Monitored funding alerts and matched faculty interests with funding opportunities
- Wrote grant narratives and provided proofreading and copy editing of proposals
- Conducted grant writing workshops

## **Senior Consultant**

Consortium for Appropriate Dispute Resolution in Special Education (CADRE)

P.O. Box 51360

Eugene, Oregon 97405-0906

<http://www.directionservice.org/cadre/>

(2002 – 2006)

- Researched, wrote, and gave presentations on *Educating Our Children Together* project. See <http://www.directionservice.org/cadre/>

## **Consultant**

ParentLink

University of Missouri-Columbia

Columbia, MO

<http://extension.missouri.edu/parentlink/>

(1995 – 1996)

- Developed *Healthy Parenting Toolkit* for military families. See project at <http://education.missouri.edu/orgs/parentlink/military.php>

## **Library Coordinator**

Center for Innovations in Special Education

College of Education

University of Missouri-Columbia

Columbia, MO

<http://cise.missouri.edu/>

(1995 – 1999)

- Coordinated all library activities for the Center, a training and information dissemination center serving Missouri educators,

## **Research Assistant**

Western Regional Resource Center (WRRC)

University of Oregon

Eugene, OR

<http://wrrc.uoregon.edu/>

(1992 – 1995)

- Coordinated all library activities for a federally-funded technical assistance center serving the special education needs of 14 western states and Pacific jurisdictions. Researched and wrote special education-related documents.

## **Librarian**

Southwest Missouri State University

Springfield, MO

<http://www.missouristate.edu>

(1980 – 1992)

- Coordinated the daily operation and work flow of the Microforms-Newspaper Department of an academic library serving 21,000 students

## **Educator**

Stockton R-1 School System  
Stockton, MO  
(1976 – 1980)

- Taught junior high language arts

## **SELECTED PUBLICATIONS:**

### *Books/documents:*

*Educating Our Children Together: A Sourcebook for Effective Family-School-Community Partnership*, Consortium for Appropriate Dispute Resolution in Special Education (CADRE), 2004  
<http://www.directionservice.org/cadre/index.cfm>

*The Impact of Parent/Family Involvement on Student Outcomes: An Annotated Bibliography of Research from the Past Decade*, Consortium for Appropriate Dispute Resolution in Special Education (CADRE), 2002 <http://www.directionservice.org/cadre/index.cfm>

*Mothers and Daughters in American Short Fiction: An Annotated Bibliography of Twentieth-Century Women's Literature*, Greenwood Press, 1993

*War and Peace Through Women's Eyes: A Selective Bibliography of Twentieth-Century American Women's Fiction*, Greenwood Press, 1992

### *Academic essays:*

“The Joys and Sorrows of Grant Writing: Navigating the Unpredictable Waters of Higher Education,” *AAGP Journal*, Fall, 2004

“Grant Writing in the Age of Collaboration,” *AAGP Journal*, Fall, 2004

“Reshaping the War Experience: Women’s War Fiction.” *Feminist Teacher*, Fall/Winter 1992

“Creating a Landscape That Never Was: Women’s Fictional Interpretations of the Vietnam War Experience,” *Midwest Quarterly*, Spring 1992

“Variations on Vietnam: Women’s Innovative Interpretations of the Vietnam War Experience,” *Extrapolation*, Summer 1991

## **REFERENCES:**

Available upon request